

1 August 1960

Mr. William McAfee
Coordinator for Publications Procurement
Department of State
Washington 25, D. C.

Dear Bill:

You may remember at the Publications Procurement Officers Conference in Paris this spring, we had agreed informally to send [REDACTED] during a procurement trip in [REDACTED] to replace [REDACTED] is the coordinator for Near East and Africa in our region. [REDACTED] Acquisitions Branch and has been studying Arabic.

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[REDACTED] Mar 90 [REDACTED] temporary duty [REDACTED] with a short stay in Beirut, [REDACTED] will provide [REDACTED] with invaluable experience in the area of her concern. [REDACTED] will be the first area coordinator to have actually substituted for a Publications Procurement Officer, thereby becoming acquainted at first hand with field problems. She will also be of assistance to [REDACTED] suggesting appropriate steps to make his end of the publications procurement program responsive to the many housekeeping chores.

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The assistance of the Department of State in making this detail possible would be greatly appreciated. All of [REDACTED] expenses will be borne by this Agency. It is planned she will leave Washington [REDACTED] on 6 September, to Beirut on 2 December and return from Beirut to Washington on 7 December. 25X1A6a

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Since [REDACTED] has had a trip to Latin America, and [REDACTED] is now proposed for her area, we are getting closer to realization of our hope to have each of our area coordinators have field experience.

Sincerely,

25X1A9a

[REDACTED]
Deputy Assistant Director

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